

FILED FOR RECORD  
POTTER COUNTY, TEXAS  
AT 11:10 A M

APR 20 2017

JULIE SMITH  
COUNTY CLERK, POTTER CO.  
BY SM DEPUTY

POTTER COUNTY

COMMISSIONERS' COURT AGENDA

POTTER COUNTY GOVERNMENT DAY

APRIL 24, 2017

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, APRIL 24, 2017 at 9:00 A.M. IN THE SANTA FE BUILDING, 11<sup>TH</sup> FLOOR, 900 S. POLK STREET, AMARILLO, POTTER COUNTY, TEXAS.

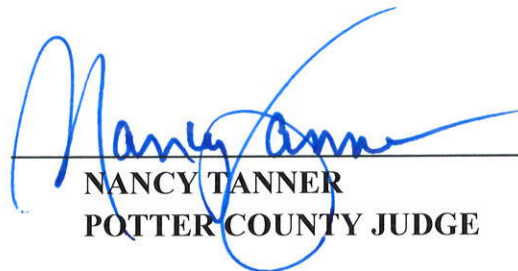
1. **RECOGNITION OF MINUTES:** To recognize the minutes from the April 10, 2017 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of April 5 through April 19, 2017. [Hood]
3. **ELECTIONS:** To consider and act upon:
  - a. The amendment of the Order for the Early Voting Ballot Board by expanding the additional clerks allowed from three (3) members to five (5) members.
  - b. The approval of the Election Service Agreement Renewal with ES&S in order to extend our current pricing through December 31, 2017. [Huntley]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **HUMAN RESOURCES REPORT:** To hear a report on Department of Treasury Form 4564 Information Document Request and take any action necessary to include:
  - a. Execution of Form 2504-WC Agreement to Assessment and Collection of Additional Tax and Acceptance of Overassessment in Worker Classification cases and authorize County Judge to sign agreement as presented.
  - b. Execution of Form 14491 Closing Agreement on Final Determination of Covering Specific Matters Regarding Worker Classification related to Visiting Judges and authorize County Judge to sign agreement as presented.
  - c. Execution of Form 14491 Closing Agreement on Final Determination of Covering Specific Matters Regarding Worker Classification related to Visiting Court Reporters and authorize County Judge to sign agreement as presented.

- d. To authorize the electronic funds transfer of \$2,328.24 for 2014 tax period as detailed in Final Agreements.
  - e. To authorize modification of Visiting Court Reporters to reflect reclassification from independent contractor to employee effective June 1, 2017. [Holland]
6. **TREASURER'S REPORT:** To recognize:
    - a. The Monthly Treasurer's Report.
    - b. The Quarterly Investment Report. [Jennings]
  7. **NATIONAL TRAVEL AND TOURISM WEEK:** To consider and act upon a proclamation deeming April 24-May 13, 2017 as Tourism Weeks in Potter County. [Eric Miller]
  8. **SALE OF COUNTY PROPERTY:** To consider and act upon a proposal to sell county-owned vacant lots at 901 and 905 S. Jackson, and procedures for conducting such a sale. [Fowler, Tanner]
  9. **POTTER COUNTY DISTRICT ATTORNEY'S OFFICE:** To consider and act upon the salary increase for an assistant district attorney part-time position to a full time position. Salary budgeted. [Sims]
  10. **PANHANDLE AUTO BURGLARY AND THEFT UNIT (PABTU):** To consider and act upon the resolution for the third year grant request for the Auto Burglary and Theft Prevention Authority and to designate the required grant officials. [Sims, Hood]
  11. **UNCLAIMED CAPITAL CREDITS:** To consider and act upon requesting unclaimed capital credits and designating a community or economic development use for such funds, as authorized by Section 74.602, Texas Property Tax Code. [Hood, Tanner]
  12. **2016-2017 ANNUAL REPORT:** To review the draft of the 2016-2017 Potter County Annual Report. [Murguia]
  13. **TAX INCREMENT REINVESTMENT ZONE #2 (TIRZ 2):** To consider and act upon the appointment of a representative from Potter County to serve on the TIRZ #2 Board. [Murguia]
  14. **PRPC PROFESSIONAL SERVICES AGREEMENT:** To consider and act upon a proposed inter-local agreement to engage the professional strategic planning services of the Panhandle Regional Planning Commission through April 2018. [Murguia]
  15. **PARKING GARAGE POLICY:** To consider and deliberate the formulation of county policy regarding parking for the Courthouse and Courts Building, including usage of spaces allocated to Potter County in the parking garage owned and operated by the Local Government Corporation. [Brumley, Murguia]

16. **LOCAL GOVERNMENT CORPORATION:** To hear an update on the Local Government Corporation. [Murguia]
17. **CONTRACT PROPOSAL FROM PROPERTYROOM.COM:** To consider and act upon a proposed contract with PropertyRoom.com for disposition of seized and unclaimed firearms and ammunition in the custody of the Potter County Sheriff. [Sergeant Kory Brown]
18. **PROPOSAL FROM A.E. COM RE CONSULTING SERVICES:** To receive a report of a proposal received from A.E. Com for consultation services in reference to Motorola Radio Contract and take such action, if any, as may be appropriate. [Fowler].
19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
  - A. **Collections:**
    - i. The hiring of Jennifer Trevino Polk as deputy – part time as a replacement for Helen Martinez office effective April 24, 2017, 2017. [Prado]
  - B. **Elections**
    - i. The payscale increase for Monica Amador as Deputy Clerk from April 3 – May 12 to assist with the May, 2017 elections for City and Schools. End of probation period. Effective April 24, 2017. [Huntley]
  - C. **Road and Bridge:**
    - i. The termination of Oscar Ruiz as maintenance tech effective April 11, 2017.
    - ii. The hiring of Leslie Pringles as summer mower effective April 10, 2017.
    - iii. The hiring of Paul (Tommy) Gutierrez, III as summer mower effective April 17, 2017.
    - iv. The hiring of Pedro Arredondo as summer mower effective April 17, 2017. [Ysaguirre]
20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

21. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
22. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**

  
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**NANCY TANNER  
POTTER COUNTY JUDGE**